

Minutes of the Re-organizational Meeting , January 4, 2010

The re-organizational meeting of the North Coventry Township Board of Supervisors was called to order at 7:01 PM, January 4, 2010 at the Township Building, 845 South Hanover Street, Pottstown. Present were, Andy Paravis, E. Kent High, Spencer Claypoole and Jim Marks, Supervisors; and Kevin Hennessey, Township Manager, Lawrence Sager, Solicitor.

ELECTION OF Temporary Chairman and the ELECTION of Chairman

Supervisor Paravis said that the newly elected and re-elected Supervisors have been duly sworn in and he appointed Kevin Hennessey the Temporary Chair and Recording Secretary. Mr. Hennessey asked for nominations for Chairman. **Supervisor Marks made a motion to nominate Supervisor Paravis as the Chairman. The motion was seconded by Supervisor Claypoole. There were no other nominations. Mr. Hennessey closed the nominations and called for a vote. The motion carried at 3 to 1 with Supervisor High opposing.** Mr. Hennessey turned the meeting over to Chairman Paravis. There were no other comments.

ELECTION of Vice-Chairman, Township Secretary, Treasurer and Recording Secretary

Chairman Paravis motioned to nominate Jim Marks as Vice-Chairman and the motion was seconded by Supervisor Claypoole and unanimously carried.

Supervisor High made a motion to appoint Kevin F Hennessey as the Township Manager/Secretary and the motion was seconded by Supervisor Claypoole, and unanimously carried.

Vice-Chairman Marks made a motion to appoint Deborah A Giordano as the Treasurer and Recording Secretary and it was seconded by Supervisor Claypoole and unanimously carried. There were no other comments.

APPOINTMENTS

- Township Solicitor --- Lawrence Sager Esquire – **Motioned by Supervisor Claypoole, seconded by Vice-Chairman Marks, unanimously carried.**
- Roadmaster --- Joseph Wood III - **Motioned by Supervisor Claypoole, seconded by Vice-Chairman Marks, unanimously carried.**
- Building Inspector --- Deborah A. Russo - **Motioned by Vice-Chairman Marks, seconded by Supervisor Claypoole, unanimously carried.**
- Building Engineer --- LTL Consultants Ltd. - **Motioned by Supervisor High, seconded by Supervisor Claypoole, unanimously carried.**
- Road Engineer --- LTL Consultants - **Motioned by Vice-Chairman Marks, seconded by Supervisor Claypoole, unanimously carried.**
- Lighting Consultant --- Stubbe Consultants - **Motioned by Supervisor High, seconded by Supervisor Claypoole, unanimously carried.**
- Zoning Officer--- Deborah A. Russo - **Motioned by Supervisor Claypoole, seconded by Supervisor High, unanimously carried.**
- Code Officers --- Deborah A. Russo and Ron Comtois - **Motioned by Supervisor High, seconded by Supervisor Claypoole, unanimously carried.**
- Fire Marshal – Ron Comtois – **Motioned by Supervisor High, seconded by Supervisor Claypoole, unanimously carried.**

ESTABLISH AMOUNT OF TREASURER'S BOND

- Chairman Paravis said that the township has previously established the amount of the Treasurer's Bond at one million dollars and asked if the members deemed that sufficient. **Supervisor Claypoole made a motion to have the Treasurer's Bond remain at one million dollars. The motion was seconded by Vice-Chairman Marks and unanimously carried.**

APPOINTMENTS of Members to Boards and Commissions

- Planning Commission - David Mariano-12/31/2014
Motioned by Vice-Chairman Marks, second by Supervisor Claypoole, unanimously carried.
- Zoning Hearing Board - Edward Di Cesare- 12/31/2013
Motioned by Supervisor Claypoole, seconded by Vice-Chairman Marks, unanimously carried.
- Zoning Hearing Board - Albert Wrigley-12/31/2014
Motioned by Vice-Chairman Marks, seconded by Supervisor Claypoole, unanimously carried.
- Municipal Authority - Jay Maloy-12/31/2014
Motioned by Vice-Chairman Marks, seconded by Supervisor High, unanimously carried.
- Water Authority - Ken Bickel-12/31/2014
Motioned by Vice-Chairman Marks, seconded by Supervisor Claypoole, unanimously carried.
- Vacancy Board - William Gardiner- 12/31/2010
Motioned by Vice-Chairman Marks, seconded by Supervisor Claypoole, unanimously carried.
- Historical Commission - Cheryl Barr-12/31/2014
Motioned by Supervisor Claypoole, seconded by Vice-Chairman Marks, unanimously carried.
- Recreation Commission – Vacancy -12/31/2014
Chairman Paravis asked for nominations and there were none and he suggested having Jay Erb address the vacancy. Vice-Chairman Marks said they could have up to 9 members.
- Open Space Review Board - William Gardiner-12/31/2014
Motioned by Supervisor Claypoole, seconded by Vice-Chairman Marks, unanimously carried.
- Environmental Advisory Counsel - Adam Sager-12/31/2014
Motioned by Supervisor Claypoole, seconded by Vice-Chairman Marks, unanimously carried.
- Environmental Advisory Counsel – Bill Cannon -12/31/2014
Motioned by Supervisor Claypoole, seconded by Vice-Chairman Marks, unanimously carried.
- Hopewell Big Woods Partnership - Chris Washburn has volunteered
Motioned by Supervisor Claypoole, seconded by Vice-Chairman Marks, unanimously carried.

Voting Delegate - Supervisors Annual Convention

- **Chairman Paravis nominated Supervisor Claypoole, and the motion was seconded by Vice-Chairman Marks, unanimously carried.**

Regional Transportation Study member

- Vice-Chairman Marks asked how often the group meets and if it a different study from the Route 422 Transportation Study and Chairman Paravis said yes. The Chairman said it was not necessary to appoint a member. There were no nominations.

Township Depositories

- **Supervisor Claypoole made a motion to select the PA Local Government Investment Trust, National Penn Bank, and Harleysville Bank as township depositories. The motion was seconded by Supervisor High and unanimously carried.**

Representatives for PMRPC, Northern Fed, and COG (Council of Governments)

- **Chairman Paravis motioned that he would be the township representative for PMRPC and Northern Fed. The motion was seconded by Supervisor Claypoole and unanimously carried.**
- Supervisor Claypoole asked how often the COG met and Township Manager Hennessey said they meet approximately 6 times a year and he would let Mr. Claypoole know when the meetings are scheduled. **Vice-Chairman Marks motioned to appoint Supervisor Claypoole as the township representative for COG. The motion was seconded by Supervisor High and unanimously carried. Chairman Paravis motioned to appoint Vice-Chairman Marks as the township representative for the NORCO Fire Company, and it was seconded by Supervisor Claypoole and unanimously carried.**

Meeting Dates, Times & Locations

- Chairman Paravis said the Board meets on the second and fourth Mondays of the month except for the first meeting in October which is moved to Tuesday October 12th because of Columbus Day and the second meeting in December to Tuesday December 28th both Mondays being township holidays. The time will be 7:00 PM and the location here at the Township Building. **Supervisor High motioned to accept the meeting dates, times and location and it was seconded by Supervisor Claypoole and unanimously carried.**
- Chairman Paravis said that Road Tour will be held during the first week of April and October at a time and location to be determined. **Supervisor High motioned to accept the Road Tour dates and it was seconded by Vice-Chairman Marks and unanimously carried.**

Emergency Service Providers

- **Vice-Chairman Marks motioned to have the NORCO Fire Company, Skyflight Medical Helicopter and Goodwill Ambulance be the township emergency service providers. The motion was seconded by Supervisor Claypoole and unanimously carried.**

2010 Mileage Rate

- **Vice-Chairman Marks made a motion to establish the Federal mileage reimbursement rate of 50 cents per mile. The motion was seconded by Supervisor High and unanimously carried.**

Business

- Chairman Paravis asked if there were any corrections to the minutes of December 28, 2009. **Vice-Chairman Marks made a motion to accept the December 28, 2009 minutes as presented and the motion was seconded by Supervisor High. The motion carried at 3 to 0 with Supervisor Claypoole abstaining from the vote.**
- Chairman Paravis asked if there any questions or comments on the bills list totaling \$44,752.80. **Supervisor High made a motion to approve the bills of \$44,752.80 and it was seconded by Supervisor Claypoole and unanimously carried.**

Public Comment

- There were no comments.

Subdivision and Land Development and Conditional Use

The Woods at Chestnut Hill

- Chairman Paravis said the developer has requested a bond reduction for the Performance Bond and LTL recommends reducing it by the \$402,141.00. This will leave a balance of \$217,859.00, which is still in excess of the amount of a Maintenance Bond that was suggested at \$143,320.35. Mr. Sager said if it is approved it should be subject to the account receivable payment. **Vice-Chairman Marks made a motion to approve the bond reduction of \$402,141.00 subject to payment in full of the accounts receivable balance. The motion was seconded by Supervisor Claypoole and unanimously carried.**

Public Comment

- Township Manager Hennessey said that Chris Washburn, the Open Space Review Board Chairman, has requested to meet with the Board in Executive Session regarding a real estate purchase.

The meeting was recessed at 7:20 pm for five minutes before an executive session.

At 8:00 pm, the meeting was re-opened and **Supervisor Claypoole moved that the Township Manager could sign the agreement to purchase the Bentley property for open space once the Solicitor was happy with the wording of the agreement. The motion was seconded by Supervisor Marks and unanimously carried.**

For clarification, the Solicitor suggested that there be an appointment of a Township Manager, pending the final negotiations of a contract. **Supervisor High moved to appoint Kevin Hennessey as the Township Manager, pending the finalization of a contract. Supervisor Claypoole seconded the motion and it unanimously carried.** There were no other comments.

With no further business before the Board, the meeting adjourned at 8:05 pm.

Respectfully Submitted,

Kevin F. Hennessey
Township Manager

